

Meeting Minutes

November 2, 2023

The Housing and Community Development Advisory Board members met in a Regular Meeting in the Council Chambers (lower level), 57 East 1st Street, on November 2, 2023, at 6:00 p.m.

BOARD MEMBERS PRESENT

Nicolle Karantinos
Johanna Richards
LaGrant Jackson
Walter Johnson
Amanda Miller
Denise Moon
Mark Powell
Habigail Nonthe Scott
Warren Williams

MEMBERS ABSENT

Jennifer Hill (Excused)
Sarah Frechette (Unexcused)

STAFF PRESENT

Michelle Albanese
Justin Boyd
Constance Bachman
Mary Brandon
Aaron Eaton
Deanna Grogan
Marcy Magallanez-Snow
Michele Payakovich

*1. Chair's Call to Order

Nicolle Karantinos called the meeting to order at 6:00 p.m. and conducted a roll call.

*2. Approval of minutes of previous meetings as written.

Minutes from October 5, 2023, Regular Board meeting.

It was moved by board member Amanda Miller, seconded by board member Walter Johnson, that the meeting minutes be approved.

Warren Williams joined the meeting at 6:03 p.m.

Upon Tabulation of votes, it showed:

AYES – Jackson, Johnson, Karantinos, Miller, Moon, Powell, Richards, Scott, Williams

NAYS – None

Carried unanimously.

*3. Items from citizens present.

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to concerns and has staff follow up on any questions raised.

No items were presented to the Board.

*4. Discussion and action items.

*4-a. Housing Authority

Mary Brandon, Deputy Community Services Director presents an update about Housing Authority programs and voucher usage. The board members were given the opportunity to ask questions and discuss the information presented about the Housing Authority programs.

*4-b. FY 24/25 Annual Funding Process Update

Michele Payakovich, Housing and Community Development Coordinator presented updates for the FY 24/25 Annual Funding process. The board members were given the opportunity to ask questions and discuss the FY 24/25 Annual Funding process updates.

*4-c. ZoomGrants Presentation

Constance Bachman, Housing and Community Development Specialist, provides instructions on how to use the ZoomGrants software. The board members were given the opportunity to ask questions and discuss the ZoomGrants information.

*4-d. Conflict of Interest

Marcy Magallanez-Snow, Management Assistant II provides additional information about the Conflict-of-Interest rules and procedures. The board members were given the opportunity to ask questions and discuss the Conflict-of-Interest rules and procedures.

*5. Discuss the schedule of future meetings and agenda topics.

*5-a. Future HCDAB Meetings

HCDAB Special Meeting – December 5, 2023, agency presentations 4:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201.

HCDAB Special Meeting – December 6, 2023, agency presentations 4:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201.

The City of Mesa is committed to making its public meetings accessible. For accommodations, translation, or additional information, please contact Housing & Community Development – Marcy Magallanez-Snow at least 48 hours in advance of the meeting at (480) 644-3661 or AzRelay 7-1-1 for those who are deaf or hard of hearing.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.

HCDAB Regular Meeting – January 4, 2024, 6:00 p.m., Lower-Level Council Chambers, 57 E. First Street, Mesa, 85201. Manufactured Housing Communities of Arizona, Susan Benton. Balanced Housing Master Plan Gap Analysis, Jeffrey Robbins, Sr. Economic Development Project Manager.

*6. Adjournment.

Without objection, the Regular Housing and Community Development Advisory Board meeting was adjourned at 7:24 p.m.

It was moved by board member Denise Moon, seconded by board member Walter Johnson that the meeting be adjourned.

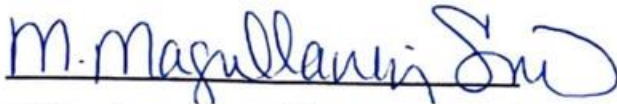
Upon Tabulation of votes, it showed:

AYES – Jackson, Johnson, Karantinos, Miller, Moon, Powell, Richards, Scott, Williams

NAYS – None

Carried unanimously.

I hereby certify that the foregoing minutes are true and correct copy of the minutes of the Regular Meeting of the Housing and Community Development Advisory Board of Mesa, Arizona, held on the 2nd day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.



M. Magallanez-Snow, Management Assistant II